



Financial report

PL-BY-UA
2014-2020

Contract title: Operation of the Branch Office of the ENI CBC Programme Poland-Belarus-Ukraine 2014-2020 in Rzeszow, Poland

Contract number: PLBU.05.01.00-18-0003/17-00, addendums: PLBU.05.01.00-18-0003/17-01, PLBU.05.01.00-18-0003/17-02

Contractor: Podkarpackie Voivodeship

Reporting period: 2020-01-01 - 2020-12-31

Lp.	Name of experts				Actual day worked	Fee rate <EUR>	Eligible costs <EUR>
1	2	3	4	5	6	7	8

I. Expert Fees

1	Alicja Wosik-Majewska, Head of BO				228	140,00	31 920,00
2	Monika Piątek-Kozioł, Senior Expert				44	120,00	5 280,00
3	Agata Nosal, Senior Expert				107	120,00	12 840,00
4	Mateusz Dziura, Junior Expert				235	120,00	28 200,00
Subtotal:							78 240,00

Lp.	Invoice Number	Brief Description of Invoice	Date of invoice	Date of payment	Currency of Invoice	Invoice amount	Currency exchange rate	Eligible costs <EUR>
1	2	3	4	5	6	7	8	9

II. Incidental Expenditure

II.1 Functioning of the Branch office in Rzeszów

II.1.1 Professional development trainings for staff

1	No 12/09/2020	Costs of preparing and providing the 1-day training on the Amended Public Procurement Law for RBO experts (Alicja Wosik-Majewska, Agata Nosal, Mateusz Dziura) on 23rd September 2020 in Rzeszow. RfIE No 75	2020-09-24	2020-09-30	PLN	1 279,89	4,3921	291,41
Subtotal:						1 279,89	-	291,41

II.1.2 Working meetings with the JTS

1	No 464780857	Cost of the fuel used during the trip: Rzeszow-Radom-Rzeszow regarding the participations in the JST and Programme BOs' meeting on 10th-11th March 2020 (cancelled after the start of the business trip due to the coronavirus pandemic). RfIE No 71	2020-03-17	2020-04-09	PLN	122,64	4,5509	26,95
Subtotal:						122,64	-	26,95

II.2 Support in the organization of the JMC and other meetings related to the Programme implementation								
II.2.1 Important Programme events								
1								
Subtotal:						0,00	-	0,00
II.3 Implementation of the information and communication plan								
II.3.1 European Cooperation Day								
1	No FA/193/2020	Costs of promotional materials for the needs of the contests organized within the ECDay 2020: contest ECDay for Teens "Together for greener tomorrow!" and "photo contest "Travelling Through Projects". RfIE No 74.	2020-09-16	2020-10-02	PLN	4 283,94	4,5435	942,87
Subtotal:						4 283,94	-	942,87
II.3.2 Europe-Ukraine Forum								
1	No 2020/02/0124	Cost of organization of the Programme discussion panel along with other services during the 13th Europe-Ukraine Forum in Jasionka (Poland) on 4-5th February 2020. RfIE No 69	2020-02-18	2020-02-24	PLN	28 290,00	4,2873	6 598,56
2	No (S) FS-1946/01/2020	Purchase of accessories for needs of the catering for visitors of the PBU stand during 13th Europe-Ukraine Forum in Jasionka (Poland) on 4-5th February 2020. Additional RfIE No 1 to RfIE No 69.	2020-01-31	2020-02-05	PLN	33,21	4,2873	7,75
3	No FV000106	Purchase of groceries for visitors of the PBU informational stand during the 13th Europe-Ukraine Forum in Jasionka (Poland) on 4-5th February 2020. Additional RfIE No 1 to RfIE No 69.	2020-01-30	2020-02-05	PLN	338,28	4,2873	78,90
4	No 73903	Cost of providing accommodation services to invited panelist during the 13th Europe-Ukraine Forum i Jasionka (Poland). Additional RfIE No 1 to RfIE No 69.	2020-02-06	2020-02-13	PLN	1 555,20	4,2873	362,75
Subtotal:						30 216,69	-	7 047,96
II.3.3 Trainings / workshops / conferences								
1								
Subtotal:						0,00	-	0,00
II.3.4 Programme brochures/ publications / maps								
1	No F/13/11/2020	The costs of graphic designing of „THE CROSSBORDERER“ newsletter (2020 edition). RfIE No 72	2020-11-05	2020-11-16	PLN	3 788,40	4,6225	819,56
Subtotal:						3 788,40	-	819,56
II.3.5 Photo coverage of investments before/after project implementation								
1								
Subtotal:						0,00	-	0,00

II.3.6 Info Days, Open Days								
1	No 464743600	Costs of the fuel used during the trip: Rzeszów-Krasiczyn-Rzeszów regarding the participation in the "Europe of the Carpathians" Conference in Krasiczyn (Poland) on 23rd February 2020 RfIE No 70.	2020-03-03	2019-03-12	PLN	83,32	4,3124	19,32
2	Travel settlement No 717/2020	Per diems for Alicja Wosik-Majewska, participation in the "Europe of the Carpathians" Conference in Krasiczyn (Poland) on 23rd February 2020. RfIE No 70.	2020-02-17	2020-03-09	PLN	15,00	4,3124	3,48
3	Travel settlement No 728/2020	Per diems for Mateusz Dziura, participation in the "Europe of the Carpathians" Conference in Krasiczyn (Poland) on 23rd February 2020. RfIE No 70.	2020-02-18	2020-03-04	PLN	15,00	4,3124	3,48
Subtotal:						113,32	-	26,28
II.3.7 Partner Search Forums								
1								
Subtotal:						0,00	-	0,00
II.3.8 Study visits								
Subtotal:						0,00	-	0,00
II.3.9 Carpathian Days of Neighborhood / Meeting of Carpathian Regions								
Subtotal:						0,00	-	0,00
II.3.10 "East of Culture" Festival								
1	No 23/08/2020	Cost of the edition of the Programme movie spot. RfIE No 73.	2020-08-20	2020-08-27	PLN	738,00	4,4080	167,42
2	No DA/083/2020	Costs of the Programme promotion during the "East of Culture" Festival in Bialystok. Additional RfIE No 1 to RfIE No 73.	2020-09-02	2020-09-14	PLN	13 000,00	4,3921	2 959,86
3	No FVS-000069/2020	Costs of the Programme promotion during the "East of Culture" Festival in Rzeszow. Additional RfIE No 1 to RfIE No 73.	2020-09-14	2020-09-21	PLN	13 200,00	4,3921	3 005,40
4	No 66/2020	Costs of the Programme promotion during the "East of Culture" Festival in Lublin. Additional RfIE No 1 to RfIE No 73.	2020-10-01	2020-10-09	PLN	13 200,00	4,5435	2 905,25
Subtotal:						40 138,00	-	9 037,93
II.3.11 Other info-promo events and activities								
1	No FA/193/2020	Costs of promotional materials for the needs of the Programme contests: "Reveal the uniqueness of PBU borderland", "PBU Quiz Challenge", "Following the PBU projects", "PBU Personalities". RfIE No 74.	2020-09-16	2020-10-02	PLN	23 716,06	4,5435	5 219,78

2	No 0465173078	Cost of the fuel used during the trip: Rzeszow – Ustrzyki Dolne – Rzeszow regarding the participation in in the ceremony within the project HealthontheborderPLUA (PBU1/0668/16) on 12th October 2020 in Ustrzyki Dolne. RfIE No 78.	2020-10-19	2020-11-05	PLN	80,78	4,6225	17,48
Subtotal:						23 796,84	-	5 237,26
II.4 Other tasks supporting the MA, Polish NA, Polish CCP and JTS - IB in their day-to-day implementation of the Programme								
1								
Subtotal:						0,00	-	0,00
III. Expenditure verification								
1	No 9/2020	Costs of the auditor entrusted with verifying the expenditure of the Service Contract incurred in 2019.	2020-03-12	2020-03-25	PLN	3 690,00	4,3124	855,67
Subtotal:						3 690,00	-	855,67
TOTAL:								102 525,89
Interest produced by the pre-financing paid by the Contracting Authority to the Contractor during the reporting period:								0,00
Total interest produced by the pre-financing paid by the Contracting Authority to the Contractor by the date:								0,00
Signature:								